

# **New Students' Guide to Wolfson Catering Services**

## **Informal meals**

Members and guests are welcome in Hall. No booking is needed. Please note the Hall service times, and their common variations, in the grid below. Any necessary changes are published in the weekly **College Newsletter**.

### ***Hall meal service times***

Lunch (M-F)	Mon-Fri, 12:15pm-2pm	Staff dine at noon. Others should not enter before 12.15pm
Saturday brunch	Sat, 9:30am—11:30am	
Dinner	Mon-Fri, 6pm—7:30pm	
Guest Night variation to dinner in Hall	<ul style="list-style-type: none"><li>• The servery opens at 5:45pm and closes at 7pm when there is a Guest Night.</li><li>• Guest Nights usually take place on Thursdays every week during full term.</li></ul>	
Formal Hall variation to dinner in Hall	<ul style="list-style-type: none"><li>• No informal supper is served on nights when there is a Formal Hall.</li><li>• Formal Halls usually take place two or three times per term.</li></ul>	

### ***Dining in Hall***

Before dining, please ensure that you have credit on your **Top-up account** (*see below*). To pay, scan or tap your University card at the till.

### ***Charging in Hall***

Students **paying with Top-up** will receive the following subsidies:

<b>Student Members:</b>	50% subsidy on cooked food and salads.
<b>Guests of Student Member:</b>	25% subsidy on cooked food and salads, plus VAT.

Bank cards are accepted (not AMEX), but there are no subsidies on these purchases. We cannot accept cash.

### ***Top-up account***

Meals are charged to your Top-up account. Your University card will be scanned to access this, and you **MUST** produce your University card at the till.

Please note that **we can't top up your account at the till**. The wifi in the servery is weak, so topping up **BEFORE** you get your food is essential. If your account is not in credit, we will take a bank card payment. Food may not be taken without payment.

**To top up**, use 'Tills and Top-ups' on the Wolfson Gateway (<https://gateway.wolfson.ox.ac.uk/>). Be sure to credit the College side of your account (not the Bar).

If you have difficulties, ensure that your email address is no longer than 35 characters. If this is already the case, please contact the Accounts office.

### ***Please note:***

- ❖ If you buy two or more main meal items, the 50% student subsidy is given on the first one. Additional mains get a 25% subsidy. This is regardless of who will be eating the meal.
- ❖ To take food away, please bring your own container.
- ❖ Please don't take cutlery and crockery away. We need it to maintain the food service.
- ❖ Condiments and napkins are located just where you re-enter the Hall. Please do not take the condiments to your table. Leave them for everyone to use.
- ❖ Informal Meal menus are on the Wolfson website: <https://www.wolfson.ox.ac.uk/hall-menu-pricing/>
- ❖ Please consult the Chef about any specific dietary requirements you might have.
- ❖ There are always vegetarian and vegan options available.
- ❖ Children supervised by their parents are welcome in Hall.
- ❖ The timing and location of informal meals may be subject to change.

## Formal Dining

### Guest Nights

Guest Night Dinner is an elaborate, served, formal meal including carefully selected wines, held on Thursdays in full term. All Wolfson members are welcome. Dress code is smart, black tie is not required, and academic gowns are not worn. Students and up to two guests per term receive a subsidy. Further details are on the website at <https://www.wolfson.ox.ac.uk/guest-nights/>.

### Formal Hall

Formal Hall is a served, three-course dinner. All members are welcome. Family Formal Halls are open to children under 11 years. Further details are at <https://www.wolfson.ox.ac.uk/guest-nights/>.

Apart from the pre-dinner drink, wine is not included and may be purchased by the bottle at the meal. You may not bring your own wine. There is no table plan, and there is no informal dinner on Formal Hall nights.

### How to Book for Guest Nights and Formal Halls

- ❖ Book via the Gateway (<https://gateway.wolfson.ox.ac.uk/>), supplying full details and diets.
- ❖ Special diets MUST be noted on the online booking form, in the appropriate field.
- ❖ Use the additional information field for all non-dietary details such as seating requests.
- ❖ Each guest or diner must have their own booking.
- ❖ Bookings, changes and cancellations must be made by 9am on the day the booking list closes.
- ❖ Children aged 11 years and over are welcome at dinners and are charged at the adult rate.

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## Wine Cellar

To purchase wine from the College Cellar, download the MOST RECENT wine list and order form from the Food and Drink page of the Wolfson website (<https://www.wolfson.ox.ac.uk/wine/>). Include your name and member number on the form, fill in the order, and email it to [wine@wolfson.ox.ac.uk](mailto:wine@wolfson.ox.ac.uk), with 'Wine order' as the subject.

Collect wine from the Lodge. We will email you when your order is ready and charge the cost to your battels account. Please refer carefully to the terms and conditions on the wine order form.

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## Wolfson Café

The Wolfson Café is next to the Lodge. It serves hot and cold drinks, and snacks from 8am to 5pm every weekday (Mon-Fri). Students can pay with their Top-up account, and any customer can pay with bank card (not AMEX). Cash is not accepted. To use the guest wifi in the Café, use the password: **leonard**

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## Upper Common Room (UCR)

Complimentary coffee and tea are available from the coffee machine in the UCR.

- ❖ To reduce waste, we have ceramic mugs in the UCR. Please leave them in the UCR for us to wash up.
- ❖ Children are welcome in the Common Room on Saturdays.

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## Feedback

The Catering Sub-Committee meets termly, with student representation. There is a comments book in the Dining Hall, where you can write suggestions and constructive feedback. We read, and value, all comments. Where practicalities fully allow, we will endeavour to implement suggestions.

See <https://www.wolfson.ox.ac.uk/social-life-food-and-drink/> for more information