## **Allocation of Accommodation**

## **New Students**

The number of rooms available for new students is determined annually, in consultation with the Senior Tutor. For new students – once you have accepted your offer from Wolfson, you will be sent the Accommodation paperwork by e-mail. This paperwork consists of a Description of the Accommodation, rent information, Miscellaneous Charges, a map of the College grounds and an application form. As the Accommodation Office allocate on a first come first served basis, it is recommended that you apply for accommodation as soon as possible, even if you are awaiting funding confirmation. If you find that you are unable to obtain the necessary funding, you can let the Accommodation Office know and your application can be withdrawn. Once allocation takes place, it is hoped that the first batch of formal Offers of Accommodation, which guarantees accommodation, will be emailed in May/June. This process will continue throughout the summer until all accommodation has been let. If you are unsuccessful in obtaining Wolfson accommodation you will be contacted and provided with alternative ways to look for accommodation.

Once the Offer of Accommodation has been accepted in writing by you, the Accommodation Office will contact you with arrival information. If at this stage you wish to cancel or postpone the accommodation offered, you will be required to provide one calendar months' notice prior to your arrival date, without financial penalty. Students on two or three year courses will be able to apply for accommodation for second and subsequent years through the Annual Accommodation Ballot (see below).

## **Accommodation Ballot**

Paperwork for the annual Accommodation Ballot will be placed in all eligible Members pigeon holes on or around 1 February. On request, the paperwork can be emailed to Members not in the country at that time. Allocation is made on the length of time already lived in accommodation, i.e. someone who has been in accommodation for only 10 months is more likely to be offered accommodation than someone who has been in accommodation for 36 months. Allocation starts with the applicants who have occupied College accommodation for the shortest period, until all accommodation is let. Some accommodation, M Block, C Block and Catherine Marriott singles must be vacated during the summer. If you live in one of the above blocks and require accommodation from 30 June onwards, then alternative accommodation can generally be found in other buildings for the summer.

## **Summer Extensions**

Students on one year courses, who may need accommodation over the summer, will be able to apply for a Summer Extension. This will include students in M Block, C Block and the Catherine Marriott Building who require accommodation past 30 June, but not for the entire summer. The paperwork for this will be available during the latter part of February, and completed forms will be kept on file until after the Ballot allocation is completed.