



Wolfson College COVID-19 Risk Assessment Croquet Lawn Use

Assessment Ref	WOLF-W-COVID-005	Location/Dept:	Croquet Lawn
Assessment date:	12/06/20	Assessor's name:	Chris Licence
Manager/Supervisor:	Chris Licence	Next review date:	12/04/21
Brief Description of Task/Area	The activities undertaken by the Wolfson Community whilst using the Croquet Lawn area. I.e. preparation for and activity during / after playing croquet on the lawn from re-opening on March 29 th 2021. This assessment covers the risk of contracting the COVID-19 virus and the control measures required to reduce this.		
To be read and followed in conjunction with any other Risk Assessments, Policies or Procedures; list them here	WOLF-W-COVID-19-001/002/004/005 and COVID 19 SAFETY PLAN. All other sporting activity related Risk Assessments (currently under review)		

Hazard Category and Description e.g. trip, falling objects, fire, explosion, noise, violence etc.	Persons affected and how	Existing Control Measures e. g. Guards, Safe Systems of Work, Training, Instruction, Authorised Users, Competent Persons, Personal Protective Equipment (PPE)	A. Severity of injury (1 to 5)	B. Likely Occurrence (1 to 5)	Risk Rating (A) x (B)	Further Measures Needed	A. Severity of injury (1 to 5)	B. Likely Occurrence (1 to 5)	Risk Rating (A) x (B)	Further measures to be completed when and by whom
Infectious disease: Contracting Covid-19 (Coronavirus)	College Staff / Students / Members of the Public / Visitors / Family Members of staff Becoming severely ill by contracting the COVID-19 virus	Follow the Wolfson College Home Bursary guidance and procedures (as per above) for controlling the COVID-19 risk on site and ensuring the following general control measures are followed; these have been in place since 23/03/20: <u>Hand Washing</u> All the College community are required to follow government guidance on the washing or sanitising of hands before and after contact with communal surfaces.	5	3	15	Follow the Wolfson College Home Bursary guidance and procedures (as per above) for controlling the COVID-19 risk and ensure the following general control measures are followed: <u>Support Bubbles / Group Control</u> As per government regulations now in place users of the lawn can only play with members of the	4	1	4	All users of facilities Immediate All users of facilities Immediate

		<p><u>General Hygiene</u> All are advised to limit touching communal surfaces as far as possible and not share equipment.</p> <p><u>Social Distancing</u> All College community are reminded to maintain social distance from each other around the site and whilst using any facilities.</p> <p><u>Symptoms of COVID-19</u> <i>All of the Wolfson community (users of the facilities) have been asked to self-isolate and not use facilities if they exhibit any of the COVID-19 symptoms. College guidance decrees that they will then self-isolate for 7 days and review.</i></p> <p><u>Contractors</u> Only essential contracted works are permissible on the College site and this applies to the multiuse courts as well, reducing the possibility of multiple household groups coming into contact with each other and maintaining social distancing needs.</p>			<p>same household or with no more than 5 other people from a different household and remain a minimum of 2 metres apart at all times.</p> <p><u>Social distancing reminders</u> Posters and guidance signs will be made visible near the Croquet equipment in the Boathouse, to prompt all as reminders about maintaining social distance and following the current COVID-19 control measures.</p> <p><u>Cleaning</u> All croquet equipment must be cleaned by players (with anti-bac wipes or chemical spray) before and after use.</p> <p>Cleaning and janitorial supplies (and extra bins) for this will be available in the Boathouse area with the Croquet equipment during hours of use.</p> <p><u>Hand Hygiene</u> Players must wash/sanitise their hands before, after, and at regular intervals during use or after touching any communal surfaces.</p>			<p>Home Bursary 15/06/20</p> <p>All users of facilities Immediate</p> <p>Home Bursary 15/06/20</p> <p>All users of facilities Immediate</p>
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Hazard checklist

The definition of a hazard is "something that has the potential to cause harm" including ill health, injury, loss of product and/or damage to plant and property.

Below is a list of hazards that may be present and may be of assistance in identifying hazards in your task or area. Although not an exhaustive list, please place an **X** in the box if you think the hazard exists in the activity and/or environment and insert in the Description and Location of Hazard Section of the form. Also, include any additional hazards identified and not highlighted below.

a. Condition of the:	Floor.		Stairs.		Furniture.	
b. Extremes of:	Light.		Noise.		Humidity / temperature.	
c. Abnormal levels of:	Dust.		Fumes / aerosols.		Smells.	
d. Animals:	Kicking / scratching.		Biting.		Crushing.	
e. Flammables:	Solvents.		Paper / board.		Wood.	
f. Radiation:	X-ray / radioactivity.		Ultraviolet.		Laser.	
g. Equipment training:	Inadequate training.		No training.		Needs re-training.	
h. Equipment:	Sparks / generates static.		Has a flame.		Uses flammable liquids.	
i. Electrical equipment:	Damaged / exposed wires		Trailing leads / adapters.		PAT tested.	
j. Equipment with:	Sharp / fast moving parts		Emergency cut out.		Extreme temperatures.	
k. Manual handling:	Dragging/moving/lifting.		Heavy.		Awkward.	
l. Vehicles:	Buggies.		Passenger.		Lorries/vans.	
m. Pressure systems:	Autoclaves.		Gas cylinders.		Liquefied gases.	
n. Word processing / computing.	DSE/VDU.		Program / software.		Workstation.	
o. Working:	Lone-working.		Over-crowding.		Housekeeping - bench / floor.	
p. Working:	Above 2m off ground.		On ladders / scaffolds.		Below ground level.	
q. WRULD – work related upper limb disorders	RSI – keyboard, pipette.		Hand Arm Vibration.			
r. Outside buildings, roads	Falling objects.		Swinging doors		Obstructions / low beams.	
s. Infectious Diseases	COVID-19 / Flu	X	Ebola / Hemorrhagic Fever		HIV	

Risk Rating Guide

Score	5	4	3	2	1
Column A: Severity of injury:	Very High -Multiple Deaths	High - Death, serious injury, permanent disability	Moderate - RIDDOR over 3 days	Slight - First Aid treatment	Nil - Very Minor
Column B: Likely occurrence:	Inevitable	Highly Likely	Possible	Unlikely	Remote Possibility

Risk Rating Score	Action	Risk Rating Score	Action
1-4	Broadly Acceptable - No action required	5-9	Moderate - Reduce risks if reasonably practicable
10-15	High Risk - Priority Action to be undertaken	16-25	Unacceptable -Action must be taken IMMEDIATELY

Additional Control Measures Action Plan

Ref No.	Further action required	By whom	By when	Completed
AC1	<i>Social distancing reminders</i>	Home Bursary	15/06/20	
AC2	<i>Communication</i>	Home Bursary	15/06/20	
AC3	<i>Cleaning supplies</i>	Home Bursary	15/06/20	
AC4	<i>Further Risk Assessments</i>	Home Bursary	22/06/20	
<p>Explain how you will monitor and review the additional control measures?</p> <p>Frequency: Monthly once past the deadline for implementation</p> <p>Method: Daily walk arounds by all Home Bursary staff</p> <p>To be carried out by: Home Bursary (Facilities Team)</p>				

COMMUNICATION OF RISK ASSESSMENT FINDINGS TO STAFF

Reference of formal and additional communication to staff	METHOD	YES	DATE	COMMENTS
	Copy of risk assessment issued to staff			
	Controls covered in team procedure issued to staff			
	Induction			
	Team Meeting, Toolbox Talk			
	E-mail circulation			
	Available on website / intranet	X	15/06/20	
	Other –			

Review Tracker

Reassessment due: 12/07/20	Reassessment due: 24/03/21	Reassessment due:	Reassessment due:	Reassessment due:
Assessed by: Chris Licence	Assessed by: Chris Licence	Assessed by: (Name)	Assessed by: (Name)	Assessed by: (Name)
Signature	Signature	Signature	Signature	Signature
Date 12/07/20	Date 24/03/21	Date	Date	Date
Job Title Health & Safety Manager	Job Title Health & Safety Manager	Job Title	Job Title	Job Title
Approved by: Barry Coote	Approved by: Barry Coote	Approved by:	Approved by:	Approved by: